

New Degree & Certificate Effective Term

Note: The entirety of a degree or certificate will be reviewed by the Council for Curriculum & Instruction (CCI). The effective term for the degree or certificate will be dictated by completion of all recommended edits made by its final reading / CCI approval (commonly the 2nd reading).

Effective terms for degrees and certificates are also dependent upon the effective terms of new or existing courses. Please refer to the Existing Credit & Noncredit Course Revisions Effective Term and / or New Credit & Noncredit Course Effective Term documents found on the [CCI website](#).

Effective terms for new degrees and certificates are dependent upon the effective terms of all corresponding courses.

Effective Following Semester

If the **new Certificate of Achievement (COA) or new Associate Degree (AA/AS)** with only non-Career & Technical Education (non-CTE) courses is CCI approved with its final reading (commonly the 2nd reading) occurring by the **third** CCI meeting of the semester, then its effective term may be the next semester.

If the **new Certificate of Competency / Completion** with only noncredit CTE or non-CTE courses is CCI approved with its final reading (commonly the 2nd reading) occurring by the **third** CCI meeting of the semester, then its effective term may be the next semester.

Effective Fall to Fall/Spring to Spring

If the **new COA or new AA/AS** with only credit CTE courses is CCI approved with its final reading (commonly the 2nd reading) occurring by the **last** CCI meeting of the semester, then its effective term may be the following calendar year of the same semester. Ex. CCI approved Fall 2023, effective Fall 2024 or approved Spring 2024, effective Spring 2025.

Effective Next Calendar Year in Fall

If the **new Associate Degree for Transfer (ADT)** with credit CTE or non-CTE courses is CCI approved with its final reading (commonly the 2nd reading) occurring by the **last** CCI meeting of the semester, then its effective term may be considered for the next calendar year in Fall, regardless of if the approval occurred during the Fall or Spring semester. See table below.

Final Reading / CCI Approval of COR and Program	COR and Program Effective Term
Spring 2023 or Fall 2023	Fall 2024
Spring 2024 or Fall 2024	Fall 2025
Spring 2025 or Fall 2025	Fall 2026

All new degrees (AA/ADT) and certificates need the following:

- [Transfer Model Curriculum](#) (TMC) - associate degrees for transfer (ADTs)
- [Narratives](#) – all credit and noncredit degrees and certificates
- [Labor Market Index](#) (LMI) - credit and noncredit CTE degrees and certificates
- [Regional Consortia](#) – credit CTE degrees and certificates
- Advisory Minutes – credit and noncredit CTE degrees and certificates